

My Cambridge Application Guide 2025

For all applicants to Cambridge University in the 2025/26 cycle

What is My Cambridge Application (MCA)?

- *My Cambridge Application* is a supplementary form that **Cambridge applicants** need to fill in, **after** UCAS is submitted by your CTs.
- You will receive an email directly from your Cambridge college, so ensure you check your email (which you used for UCAS) regularly, *especially after 15th Oct.*
- Ensure you **fill in and submit the necessary by the deadline stipulated by your college**. In most cases, this is **22 Oct 2025, 6pm UK time**. If for any reason your specific college specifies an earlier deadline, do abide by it.
- Refer to the Cambridge web site for more details:
<https://www.undergraduate.study.cam.ac.uk/apply/how/cambridge-application>

What's in this guide?

1. Documents you may prepare in advance
2. Instructions for how to fill in certain sections of the MCA

The rest of the form is pretty self-explanatory so please do fill in accordingly.

Your first and last name should match what you entered in UCAS.

To prepare in advance:

- **Transcript***: One clear, coloured PDF scan of your: Sec 4 final results (IP Year 4, or GCE O levels), Year 5 Overall Results. **Alumni**: Also include your official GCE A-level certificates in the same PDF.
- **Additional statement**: In this form, you will have the opportunity to put in a short additional statement of maximum 1200 characters (this is on top of UCAS). *Only use this if relevant to you.* It is not necessary otherwise. E.g.: if you are applying for Natural Sciences, and your UCAS statement focused on Biology only, it would be good to use this space to highlight your *other* strengths in Maths/Physics/Chem. Avoid spamming.
- **A photo ID of yourself**: that can be used as a digital ID; this means to passport quality standards. Refer to **Section 9** for specific instructions.

* **Important**: If you have misplaced your results: Y56 reports: contact SAC at student.affairs@ri.edu.sg. Y4 reports - RI boys: year1-4go@ri.edu.sg. All other Sec 4 students: please contact your secondary school. A-Level certs: [see SEAB's website](#). **Ensure you give all these offices sufficient time.**

Important notes (if applicable):

- **Students applying for deferred entry due to NS:** declare your status accordingly in **Section 10**.
- **Alumni already enrolled in a university course** and are yet applying: **declare this in Section 6**. Report transparently the university and course you are on, and explain succinctly why you wish to apply, stating explicitly that you are willing to start as a freshman. Be aware that non-disclosure can be construed as a fraudulent act.

How to fill in the MCA

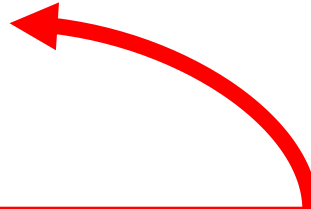
Source: [Completing My Cambridge Application | Undergraduate Study](#) (Oct 2025)

Section 4 – High school studies

4.4) Have you been awarded 6 or more GCSEs or IGCSEs in the last 3 years?

GCSEs are qualifications normally studied in the UK at age 16. Some international and UK applicants study IGCSEs.

- ☐ Yes, I have been awarded 6 or more GCSEs or IGCSEs in the last 3 years
- ☐ No, I have fewer than 6 GCSEs or IGCSEs, or I took the exams more than 3 years ago
- ☒ I have not studied GCSEs or IGCSEs



You are on the **Singapore Integrated Programme GCE A-levels (SIPCAL)**.
This is the same for GCE O level students as well: it is **not** the GCSEs.

4.5) Did you take any GCSEs at a school in the UK?

☐ Yes

☒ No [Go to question 4.8]

4.8) Have you been awarded 5 or more Scottish National Qualifications (SNQ) in the last 3 years?

☐ Yes, I have been awarded 5 or more SNQ in the last 3 years

☐ No, I have fewer than 5 SNQ, or I took the exams more than 3 years ago

☒ I have not studied Scottish National Qualifications (SNQ)

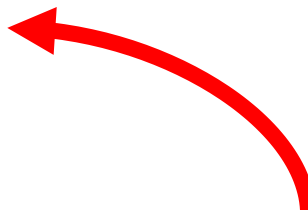
Answer 'No' for both these questions.

4.9) Do you have or are you studying for any of these qualifications?

- ☒ AS or A levels (including international AS and A levels) **[Go to question 4.10]**
- ☐ Scottish Highers or Advanced Highers **[Go to question 4.19]**
- ☐ International Baccalaureate **[Go to section 5 - Educational experience]**
- ☐ I have studied for different qualifications **[Go to question 4.17]**

4.10) Your AS and A levels: Have you studied or are you studying with any of these awarding bodies?

- ☒ I have or I am studying for other AS and A levels



Select the last option: you are on the Singapore Integrated Programme-Cambridge GCE A-level (SIPCAL) system

4.11) What type of grades or scores do you receive for your AS or A levels?

If you receive a PUM from any awarding body, choose: 'I receive a grade and a Percentage Uniform Mark or PUM for each subject'.

- ☒ I only receive a grade for each subject **[Go to question 4.17]**
- ☐ I receive a grade and a Percentage Uniform Mark or PUM for each subject

4.17) You need to upload a high school transcript

Are you able to upload your high school transcript with your application?

- ☒ Yes, I will upload a transcript with my application
- ☐ No, I or my school/college will email the transcript to Cambridge

You do **not** have PUMs, so ignore those. Go straight to section 4.17.

This is where you upload your high school transcript.

You should combine all your documents in one PDF.

Section 7 – Other qualifications

7.1) Have you taken an IELTS test?

IELTS is the most common English language test. We'll ask you about other English language tests in the next question.

☐ Yes

☒ No **[Go to question 7.4]**

For most of you, you may answer 'No' for this question.
If you have taken IELTS, you can declare it in 7.2 and 7.3

7.4) Have you taken or do you plan to take a different English language qualification?

☒ Yes

☐ No **[Go to question 7.6]**

Select 'Yes' for this question and give details in 7.5. See the next slide.

7.5) Give details

If you have taken the qualification, enter the:

- name
- month and year you took the test
- score or result

Note: For the **month and year** in all cases, they should be Dec of the year you took your O levels or A levels. Give your **grades** as they appear on your transcript.

If you're taking the test in the future, enter the qualification name and the date when you'll take the test.

Provide the following as appropriate:

a) IP students: Singapore Integrated Programme Secondary 4 English: month/year/grade.

JAE students: Singapore Cambridge GCE O levels: month/year/grade.

b) All students: Singapore Integrated Programme Cambridge GCE A levels, H1 General Paper: month/year/grade.

Alumni: provide your A-level grade. **Y6s:** write 'Result pending'.

Important: Note that it is up to the Cambridge college on what is deemed sufficient. Should it be the case that upon offer, a condition is made for IELTS/TOEFL, you will have to take it as required.

Section 8 - Interview

- Fill in this according to your own schedule. Be sure to inform Cambridge exactly when you are available for interviews/not.

8.1) Will you be available for interview during the first 3 weeks in December, if selected?

Make sure you keep the interview period free. We cannot reschedule, unless under exceptional circumstances.

Interviews at Cambridge are online or in-person, depending on the College you apply to and where you live.

The information you give here will help our College administrators to schedule interviews.

- ☐ I will be available **[Go to question 8.3]**
- ☐ I will not be available on one or more of the dates

Note: Not all colleges offer online interviews.

Refer to Cambridge for information on what to expect for interviews:
<https://www.undergraduate.study.cam.ac.uk/apply/after/cambridge-interviews>

8.3) What topics have you studied?

- This section pertains to your H2s/H3s. You may list the subjects in order of H2/H3s relevant to your major.
- There is a **limit of 300 characters** per subject so list the key topics succinctly.
- Tip: refer to your subject **scheme of work** (usually shared by your teacher or on Ivy), or refer to SEAB website for your syllabus (do use the correct subject code): <https://www.seab.gov.sg/gce-a-level/a-level-syllabuses-examined-for-school-candidates-2025/>
- See next slide for an example.

8.3) What topics have you studied? (example)

- **Subject:** Chemistry
- **Qualification and level:** GCE A level H2
- **Topics:** Stoichiometry, Atomic Structure, Chemical Bonding, Gaseous State, Periodic Table, Energetics, Equilibrium, Kinetics, Organic Chemistry, Electrochemistry, Transition Elements.
- If you do not have enough space to list all the topics, you can shorten topic titles, use abbreviations or add the subject again to include more topics.
- However, don't go overboard and list every subtopic; go for key ideas.

9.1 Upload your photo

The photo must be:

- clear and in focus
- in colour
- unaltered by filters that add textures or special effects
- in portrait orientation
- at least 640 pixels tall and 480 pixels wide
- at least 25 KB and no more than 10 MB
- a JPG, PNG or HEIC file

Digital photo requirements

Use a plain light-coloured background

- no patterns or textures
- no objects or people behind you

Even lighting and no shadows

- balanced light - no shadows on your face or behind you
- it's best to use natural light, for example facing a window

Face in full view and plain expression

- face forwards with eyes open, looking straight at the camera
- plain expression, with mouth closed
- include your head, shoulders and upper body in the photo
- your photo should be a good likeness

No headwear, unless it's for religious or medical reasons.

Eyes fully visible

- hair away from your face and eyes
- no 'red eye'
- take your glasses off (if you can)

If you need to keep your glasses on:

- no sunglasses or tinted glasses
- your eyes must be visible without any glare or reflections

Section 10 – Additional information

10.1) Would you like to add a personal statement?

- There is a 1200 character limit for this question.
- Use this section only if it's relevant; avoid spamming. Most of you will leave this blank. See slide #4 for an example of when it may be useful.

10.5) Is there anything else you want us to know?

- Students applying for deferred entry due to NS should declare so in this section.
- Select '**Yes**' and state '**I need a 2-year deferral due to compulsory military service**'.
- If you only need one year (alumni), declare it as appropriate to your timeframe.

Message from HEO:

- You may find all our guides, including this one, on our web site:
<http://www.ri.edu.sg/school-life/higher-education-office>.
- Email HEO if you should require further counsel.
- Our email is collegeadmissions@ri.edu.sg
 - Do **not** send to other RI email addresses, and do not send more than one email. Collate your thoughts and queries. Please, wait patiently for a response.
- All the best!